

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064

Reason for this Transmittal

- ☐ State Law or Regulation Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Change
- ☐ Clarification requested by One or More Counties
- ☒ Initiated by DCSS

August 20, 2002

CSSIN LETTER: 02-22

ALL IV-D DIRECTORS  
ALL COUNTY ADMINISTRATIVE OFFICERS  
ALL BOARDS OF SUPERVISORS

SUBJECT: CORRECT ADDRESS FOR SUBMITTING INCOME WITHHOLDING ORDERS  
TO THE OFFICE OF PERSONNEL MANAGEMENT

This letter is to remind local child support agencies (LCSAs) of the correct address for sending income withholding orders to the Office of Personnel Management (OPM).

All income withholding orders issued to OPM for the purpose of attaching pensions or annuities from federal employees must be sent to the following address:

Office of Personnel Management  
Court Ordered Benefits Branch  
PO Box 17  
Washington, DC 20044-0017  
Phone (202) 606-0222  
Fax (202) 606-7958

The federal Office of Child Support Enforcement has informed us that some LCSAs are sending income withholding orders and other correspondence to the OPM's archival office in Boyers, Pennsylvania (PA). Please do not send income withholding orders to Boyers, PA and update your records with the above address.

If you have any questions or concerns regarding this matter, please contact Michele Carotti at (916) 464-5099.

Sincerely,

PATRIC B. ASHBY  
Deputy Director  
Child Support Services Division

DCSS-PR-2002-CTY-0134



DO YOUR PART TO HELP CALIFORNIA SAVE ENERGY  
For energy saving tips, visit the DCSS website at  
[www.childsup.cahwnet.gov](http://www.childsup.cahwnet.gov)